



DIOCESAN WORK CAMP 2021

Q&As on Logistics for Running Your Parish Home Base

WHAT IS THE DAILY SCHEDULE?

8:00am – Arrival and grabbing continental breakfast/making lunches (*optional*)

8:30am – Livestreamed Program

9:00am – Daily Mass at Parish (*skip this if regional Mass day*)

9:30am – Head to Worksites/Start Working at Parish

12noon – Break for Lunch, Crew Devotional, & Teambuilding at Worksite

1:00pm – Continue Working

3:00pm – Return to Parish

3:30pm – Processing with Youth Minister/Free Time (*skip this if regional Mass day*)

4:00pm – Go Home

- **What do I do if I can't follow this schedule exactly? (*For instance, if my worksite requires us to leave by 2pm, or if my parish doesn't have a 9am Mass*)**

Don't panic, we know that the schedule might need to be flexible! The two things we ask you to make sure to do are:

1. Join the livestreamed program at 8:30am. This is the one time everyone will be gathered together, albeit virtually. Program will set the tone for the day, giving challenges and interactive pieces that won't be found in other aspects of Work Camp.
 2. Take a full hour break for lunch as well as to do the crew devotional & teambuilding activities. Your site might only be able to host you until 1pm, so you might choose to work until 1pm and then head back to the parish to eat lunch – that works! Or maybe your parish has daily Mass at 9:30am, so you leave later and put lunch at a slightly different time – again, that works! The important thing is that your teens take a break together to eat their lunch as a community and that the work crews have time to bond and to connect their service to their faith.
- **Do I need to come up with the Crew Devotional & Teambuilding pieces of the schedule?**
No, not at all! We will be providing you with all of the materials you need to lead your groups, from crew devotionals to teambuilding supplies; no content-creation is required! That being said, if you have a parish tradition of a game or activity that you would like to incorporate, feel free to do so on one or two of the days!
 - **When are the Regional Masses?**
The locations of the Regional Masses are still being determined based on registrations, but we expect there to be Regional Masses on Tuesday, Wednesday, and Thursday. Your group will be invited to the one closest to your parish. We expect these Masses to start between 5:30 and 6pm.



IF I CHOOSE TO PROVIDE FOOD, WHAT DO I NEED TO KNOW?

Food can be provided to participants in a variety of ways. The youth minister should think through what will work best for the parish, the schedule, and the participants.

- **Individually Wrapped Items**
One of the easiest options available is to provide a selection of individually wrapped items for participants to choose from. This would work for breakfast as well as any snacks.
- **Prepared Food**
If food is ordered from a restaurant it needs to be packaged separately for everyone. If you choose to prepare food it must be done in the parish facility and it is preferred that someone trained in food safety be present. Masks and gloves need to be worn during food preparation and then food must be packaged separately before being given to participants.
- **Logistics**
One option is to set the different types of individually wrapped items out in a self-service line. Participants can then go through the line selecting what they want and putting into a brown paper bag.
- **Lunch**
You can choose whether to provide lunch for participants or to ask them to bring their own. If lunch is provided, you should not have the participants make their own sandwiches but rather provide them with their options.

HOW DOES TRANSPORTATION WORK TO & FROM WORKSITES?

As of April 28, 2021 the following Diocesan Guidelines are in place regarding transportation. Regardless of the form of transportation, existing safe environment protocols remain in place when transporting individuals under 18.

- **Car transportation**
Participants and volunteers may travel in a car together if the travel time is less than 15 minutes cumulated over a 24-hour period, cloth face coverings are worn, and social distancing is observed as closely as possible within the vehicle. When possible windows should be opened to increase airflow.
- **Bus transportation**
Transportation by bus is allowed if proper social distancing is followed and masks are worn. Members of the same household may share a seat and windows should be opened to increase airflow.

As a reminder, the use of 10-15 passenger vans is strictly prohibited per Diocesan Policy.

WHAT TYPES OF ADULT HELP DO I NEED?

There are 2 distinct roles that adults can serve in this year: Adult Chaperone and Adult Volunteer. *Please note: one person cannot be both a chaperone and a volunteer for this event.*

- **What is an Adult Chaperone?**
Adult chaperones are responsible for looking out for the well-being of youth participants both at the parish and at the work sites. You need 1 adult chaperone for every 6 youth who are participating in Work Camp, as there is 1 adult needed as the leader for each work crew. These adults should be familiar enough with the projects that you plan on undertaking that they can help all teens on their crew to actively participate. Chaperones must be 21 years old, have completed all diocesan safe environment requirements, and be registered online prior to Work Camp. As they are participating in the programming and will receive materials from the diocese (such as a t-shirt and journal), they have the same \$50 fee as the youth participants.



Having a hard time finding Adult Chaperones? Ask your teens' parents, your school year Core Team members, or even your parish staff to help (this could be a great way for them to be involved, especially since it's during work hours and requires no out-of-city travel this year)!

- **What is an Adult Volunteer?**

Adult volunteers are not required for your parish to participate in Work Camp, but they might be very useful to you! Volunteers might help for anywhere from 1 day to the whole week and might be responsible for tasks such as setting out a continental breakfast or preparing for a Work Camp-specific Eucharistic Adoration time. Adult volunteers must be a full year out of high school, have completed all diocesan safe environment requirement, and be registered online prior to Work Camp. Volunteers receive no materials from the diocese and therefore have no registration fee.

Having a hard time finding Adult Volunteers? Consider thinking outside the youth ministry box: ask the daily Mass attendees, a local young adult group, the Knights of Columbus, the money counters, the Respect Life group, or another group that could mutually benefit from interacting with your Work Camp teens! You might also invite people who you want to invite to be volunteers next school year as a way of giving them a taste of what your ministry looks like.

- **Do I need to provide any Contractors?**

The short answer is no, you do not need contractors this year. The longer answer is that the need for skilled adult help this year is dictated by what projects you are undertaking. If you are working with outside organizations that will provide all training and tools that your group needs to successfully complete your service projects, then no, you don't need any contractors. However, if you are undertaking a home repair, building, or other skilled project, please make sure that you choose an adult chaperone and/or volunteer who can train the teens on proper tool usage and safety as well as oversee the projects to their completion.

- **Is there an Adult Meeting that either of these roles need to attend?**

Adult Chaperones (including Youth Ministers) are expected to attend one Zoom meeting on **Thursday, June 10 at 5pm**. At this meeting, we will talk about leading crews, safe environment, and general worksite safety. The login info for that is the same as all pre-Work Camp meetings:

Meeting ID: 959 6694 9201

Passcode: Hydrate!

WHAT TYPES OF SPACES DO I NEED AT MY PARISH & WORKSITES?

- **What spaces do I need at my parish in the morning before we work?**

Before working, you need to have a space that can project the livestreamed program and that can comfortably fit all of your participants (accounting for current social distancing guidelines). They'll need to be able to see the livestreamed program as well as meet with their work crew to answer short small group-style questions. Any morning program activities will not require much space. The morning also starts with them arriving and possibly eating breakfast or assembling lunches; consider what table needs you might have when reserving space.

- **What spaces do I need at my parish in the afternoon when we return from the worksite(s)?**

Knowing that some parishes might only go to 1 worksite as a group and some parishes might go to multiple sites, the afternoon is being designed to have a short period of free time and a moment of reflection and processing with the youth minister. We suggest reserving a space where the teens can play free time games and then be easily gathered once the youth minister is ready to lead a short time of reflecting on the day. You also might consider reserving some outdoor space; if the weather is good, all of this can be done outside!



- **What spaces do I need at my worksite(s)?**

If you are partnering with a local organization and going offsite to serve with them, make sure to understand the space before you go so that you know it works for the number of teens you plan to bring. Also talk to them about where you can be located during your lunch hour: where can you eat, do the crew devotions, and complete teambuilding activities? Within COVID times, it is best if you can find an outdoor space to eat if the weather cooperates, but make sure there is a covered area just in case, too! Teambuilding will sometimes ask for a space that the crew can get loud or run around in, but if that's not possible, the activities will be able to be modified.

If you are working at the parish, make sure to reserve whatever space you need for the projects you plan to complete. And again, make sure to plan where the lunch hour can happen, including the crew devotions and teambuilding activities!

WHAT ARE THE SACRAMENTAL NEEDS OF THE WEEK?

- **Daily Mass**

As much as possible, we would like your group to be able to attend daily Mass! You can join your parish's regular daily Mass: many happen at 9am so the schedule easily accommodates that, but you could consider attending an 8am or an early evening daily Mass as a group. If your parish has a lunch hour daily Mass and you're working onsite at the parish, you could decide that 9am is when you do the crew devotional and your lunch hour is when you attend Mass and then eat lunch. If your parish does not have a daily Mass that you can make, or daily Mass is only typically offered a couple of times a week, consider working with your parish priest(s) to have Mass available for your teens every day. We know some parishes are teaming up the whole week, so you might have multiple priests available to rotate with! If your parish priest is unavailable some or all of the week, ask your pastor if you can reach out to retired priests – some of them might love getting to celebrate Mass for your youth!

- **Reconciliation**

We suggest asking your parish priest to be available for Reconciliation during the "Processing Time with the Youth Minister/Free Time" on Tuesday, Wednesday, or Thursday. That way, it's not a required activity but is available for teens who desire the sacrament. Alternatively, if you are working on-site at the parish or are attending daily Mass every day, you might be able to work with him on another time that he is available. It's not a necessary part of the schedule, but the more opportunities the teens can have to receive this sacrament, the better! Plus, it will tie into the more reflective parts of programming and the crew devotionals.

- **Eucharistic Adoration**

As with Reconciliation, Eucharist Adoration is a good extra to include if you want! Though not officially part of the schedule, we encourage you to consider having a time of Eucharistic Adoration as part of your Work Camp week. This could be in lieu of "Processing Time with the Youth Minister/Free Time" one day, or you could leave for work sites 30 minutes later than usual and have Eucharistic Adoration right after daily Mass. This could be offered at the same time as Reconciliation to keep the schedule from getting too complicated and different each day.

