

# SAFE ENVIRONMENT PARISH VERIFICATION FORM

## Office for Evangelization

1. Youth Minister provides the parish's designated Safe Environment Coordinator this form with the list of all registered adult participants.
2. The Safe Environment Coordinator fills out and signs the form verifying that each adult is compliant with VIRTUS and ScreeningOne requirements and will be compliant through the date of the event.
3. The Safe Environment Coordinator or the Youth Minister sends the form to the Office for Evangelization ([evangelization@richmonddiocese.org](mailto:evangelization@richmonddiocese.org)). The form should be sent within two weeks of registration closing.

PARISH INFORMATION	
Name of Parish:	
Name of Safe Environment Coordinator:	
Email of Safe Environment Coordinator:	
Name of Youth Minister:	
Email of Youth Minister:	
Name & Date of Evangelization Event:	

[illegible]

## NEW ADULT CHAPERONES/VOLUNTEERS - NOT YET SCREENED

[illegible]

\*We agree to notify the Office for Evangelization when the training or screening is complete, via email ([evangelization@richmonddiocese.org](mailto:evangelization@richmonddiocese.org))

Safe Environment Coordinator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_